

CORPORATE RESPONSIBILITY AND COMMUNITY COMMITTEE

TERMS OF REFERENCE

APPOINTED BY:	The Board of Standard Chartered PLC
MEMBERS:	The Committee shall be appointed by the Board and comprise at least four members. The Chairman of the Board, Group Chief Executive and at least one Non Executive Director shall be a member of the Committee.
QUORUM:	Two
MEETINGS:	Not less than twice a year and at such other times as the Chairman of the Committee shall require
CHAIRMAN:	The Chairman of the Board
SECRETARY:	Group Secretary or his/her nominee
EXTERNAL ADVICE:	The Committee is authorised to obtain, at the Company's expense, outside legal or other professional advice on any matters within its terms of reference
ATTENDEES:	Guests by invitation
PURPOSE:	The Corporate Responsibility and Community Committee shall deal with matters relating to the environment, diversity and inclusion, sponsorship, community and social investment and other Corporate Responsibility and Community matters as it or the Board deem necessary

The Committee shall:

1. ensure that the Group's Corporate Responsibility and Community aspirations and business activity are aligned;
2. respond to emerging Corporate Responsibility issues arising from new regulation, legislation, stakeholder guidance and reporting;
3. promote the availability of accurate and reliable Corporate Responsibility and Community data;
4. ensure that the Group is in a position to deliver an annual Corporate Responsibility and Community report, in line with best practice;
5. in order to carry out its duties:

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Latest amendment	:	
Amendment	:	
Approved	:	

- 5.1 review Company policies relating to environment, diversity and inclusion, procurement, sponsorship, community, donations and other non-financially related considerations;
- 5.2 review implementation of Corporate Responsibility and Community programmes, and where appropriate, review the progress of pilot studies of new policy areas;
- 5.3 receive and review reports of progress and audits of Corporate Responsibility and Community programmes and performance against key indicators;
- 5.4 set key performance indicators as appropriate;
- 5.5 review best practice in key Corporate Responsibility and Community programme areas by appropriate external reports and by benchmarking with peer companies;
- 5.6 review and sign off the Company's external communication and reporting in respect of Corporate Responsibility and Community programmes;
- 5.7 request, as appropriate, engagement with external auditors or other Stakeholders perspectives of the Company's Corporate Responsibility and Community programmes, performance and progress;
6. request the Chairman of the Committee or his nominee to report to the Board on its proceedings after each Committee meeting;
7. produce, if requested to do so by the Board, an annual report of the Company's Corporate Responsibility and Community policy, practices and performance;
8. make a statement in the annual report about its activities, membership of the Committee, number of Committee meetings and attendance over the course of the year; and
9. review the terms of reference annually and propose any changes it considers appropriate to the Board.

Note:

Changes to committee membership are approved by the Board (Board tors).

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