

## Billing Company's Information

### Category D: Academic Institution

Student's Name

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Student's ID

Parent's Name

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### Category E: Clubs

Member's Name

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Membership No

\* It is mandatory to enclose a photocopy of any previous bill of the selected billing company along with this Authorization form (Not applicable for Mobile Phone/ Internet Service Provider).

## Terms & Conditions

- Auto Billspay Authorization Form must be sent directly to Standard Chartered Bank and not by facsimile. Photocopies of this Form may be used in case of applying for more than one bill, but the signatures on the Form must be original.
- Standard Chartered Bank will accept payment through Auto Billspay only from Standard Chartered Accounts or Standard Chartered Credit Cards. In case of Credit Card, only the Primary Cardholder's Credit Card is acceptable. Auto Billspay instructions are accepted subject to verification of signature and availability of credit limit of the Credit Card. For Corporate customers, the authorized signatory can subscribe using the company's seal.
- If, in the sole opinion of the Bank, the Account or the Credit Card has insufficient funds or credit limit (as the case may be), the Bank is not obliged to the Accountholder/Cardholder. However, in case of Credit Card, at the sole discretion of the Bank, the transaction may be temporarily accommodated along with traditional charges/penalties that are accrued in this regard. The Billing Company will advise the subscriber in case of non-payment.
- Auto Billspay Authorization Form will be in effect from the following month after the Bank has received it. If the payment instruction date falls on a Friday or a Public Holiday, the same will be effective on the next banking day.
- The Billing amount will be debited from the Account/Credit Card on the following working day after receiving the billing information from the Billing Company, irrespective of the last bill payment date mentioned on the bill.
- In case of Mobile Phone Operators, the Billing Company may generate an Interim bill at any time during the billing cycle or month and submit it to Standard Chartered Bank for payment. The objectives of generating an interim Bill are; (a) ensure the subscriber's outstanding dues to the Billing Company does not cross his/her Mobile Phone's credit limit at any point in time, and (b) prevent any disruption in the service of the Mobile Phone.
- The Bank shall not be liable for non payment of the bill by the Accountholder / Credit Cardholder in the event of breakdown of machinery or computer system, strike, lockout, war, terrorism, seizure, act of god or any other reason beyond control of the Bank.
- The Billing Company hereby agree to indemnify the Bank on full indemnity basis if the Bank suffers any loss or damage caused by the Accountholder/Credit Cardholder arising out of any mistake by the Billing Company in the bill.
- Any queries, questions, comments etc. with regards to the Billing Company and the Billing amount will have to be taken up with the Billing Company through its appropriate authority and payments to the Bank with regard to the settlement of amounts paid in this regard are committed and not deferrable for any reason whatsoever. The transaction appearing on the Account Statement or the Credit Card Statement will be the proof of payment of the bill.
- Under this Auto Billspay instruction, the Accountholder/Cardholder cannot dispute regarding the payment to the Billing Company debited from his/her Account/Credit Card. If any excess of or less than the correct bill is debited, the Accountholder/Cardholder will have to contact the Billing Company for clarification. Any type of refund from the Billing Company on account of Auto Billspay will be settled by the Billing Company to its subscriber.
- Auto Billspay instruction shall remain in full force and effect until otherwise advised in writing by the Accountholder/Cardholder and shall be in effect from the following month. Any such amendments/cancellations will not release the Accountholder/Cardholder from the liability to the Bank arising on account of the Bank having executed the instruction before receipt of such amendments/cancellations.
- For Credit card, Auto Billspay instruction will remain valid till the expiry date of the Credit Card and will be deemed as renewed upon the renewal of the Credit Card.
- The laws of Bangladesh govern these Terms and Conditions.
- The Bank may revise and/or change any of the Terms & Conditions at any time including without limitation, the fees/charges leviable in respect of the Auto Billspay facility. Such changes shall be effective from the date specified by the Bank for such modification and will be notified to the Accountholder/Cardholder either in writing or by publication thereof.
- This agreement will not prejudice the Terms & Conditions of your Account or Credit Card, as agreed between you and the Bank.

\*Conditions apply

**Call 8957272**

or e-mail us at: [customer.enquiries@sc.com](mailto:customer.enquiries@sc.com)

## Auto Billspay

Standard Chartered 



**Paying bills has never been easier**

**Here for good**

